



# Parents and Friends Association

Address: C/- Smeaton Grange Road, Narellan NSW 2567

Email: [mchs.pandf@gmail.com](mailto:mchs.pandf@gmail.com)



## Minutes

7.15pm, 12<sup>th</sup> May 2020

### 1. Prayer and Welcome

### 2. Record of attendance and apologies

<b>A</b>	Angela Young (Me)		
<b>MC</b>	Michelle Cornett (Host)		
<b>M</b>	McMahon (Co-host)		
<b>DC</b>	David Cornett		
<b>PM</b>	Pablo Medina		
<b>AA</b>	Aidelyn Alcoriza		
<b>BS</b>	Brad Smith		
<b>CH</b>	Craig Harley		
<b>GM</b>	Gelacio Marcelo		
<b>JF</b>	jennifer foldes		
<b>JP</b>	Julie Patroklou		
<b>MV</b>	Maryanne Vella		
<b>SR</b>	Sheila Raptis		
<b>SC</b>	Sidney Chigwende		

### 3. Confirmation and acceptance of the Minutes of the previous meeting

Notes:	
Motion: That the minutes be adopted as a true and accurate reflection of the meeting	
Seconded: Craig Harley	Outcome: Carried

### 4. Business arising from minutes of previous meeting

- \$400 to be transferred for Magdalene Impressions (PM) **Completed**
- Uniform committee will meet at end of week – the is separate to the P&F (MM) **Completed**



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- Bus replacement – planning to commence for replacement of bus. Principal McMahon will follow up re kilometres and estimated replacement date (MM) **Roll forward**
- Transfer of funds to Investment Account from Operational Account - \$25k (PM) **Completed**
- Payment of invoices for F1 in Schools (State) – Invoiced, not paid
- Follow up requirements for F1 in Schools (National) (DC) **Roll forward**
- College Open Day – thank you to all those that assisted on the day **Completed**

## 5. Treasurer’s Report

- Summary of current financial position (PM)

Account List			
Account	Name	Current	Available
4290S2	Cheque Account	\$0.00	\$0.00
4290S5	Working 066711 004290	\$51,207.31	\$51,207.31
4290I1	3 TO 5 MONTHS	\$143,593.88	\$0.00
4290I1.1	3 TO 5 MONTHS	\$43,380.24	\$0.00

- Preparation of Annual and 5 Year Financial Plan (DC) to be completed soon.  
**Action:** To be completed for Term 3 P&F meeting
- Executive Financial Delegations – Pending (DC)  
**Action:** All executive need to speak with Trevor from CDF to confirm/set up delegations

Motion: That the financial report be noted by the committee
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Seconded: Craig Harley
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Outcome: Carried
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## 6. Principal’s Report

- Refer attachment 1

Notes:

Timeframe for uniform - Items should be available by November 2020, more information to be provide on roll out as we get closer to finalising the uniform

Acknowledgement – the P&F would like to acknowledge the efforts of all Magdalene staff during COVID 19. The adaptation in response to COVID-19 by the College has been outstanding and the transition to on-line learning and the management of a ‘return to school’ has been excellent. Well done to everyone at Magdalene.



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## 7. General Business & correspondence

### Item 1: COVID19 Impact on School

- Refer attachment 1 – Principals Report

### Item 2: COVID-19 Impact for P&F – F1 in Schools, Student Sponsorship, Brewarrina Immersion Program, Feast Day

- Refer attachment 1 – Principals Report

### Item 3: Request for support - F1 in Schools - National

Notes: The P&F would like to extend their congratulations to the Snr F1 in schools team for their performance in the National Championship and subsequent entry in the World Championships. The Executive Committee will meet 'out of session' to discuss options regarding funding for their participation in the World Championships. The Senior F1 in School Team are also seeking financial support to cover the costs of participating in the National Championships.

Motion: That the P&F endorse the proposed financial support of \$2,500 for the Senior F1 in School Team's participation in the National Championships

Seconded: Julie Patrokou

Outcome: Carried

### Item 4: Request for support – Brewarrina Immersion Program

Brewarrina will not go ahead in 2020. A formal request for sponsorship was received by the P&F. It is noted that this funding is no longer required.

### Item 5: Other Business

- Clothing Pool Update - With the new uniform on the horizon, the clothing pool has seen a lot more demand and pressure. There are also supply issues for the current supplier. P&F suggest that we ask for donations to the clothing pool.

**Action:** JF to add to the College Newsletter

- Uniform Update – Refer attachment 1 – Principals Report

Notes: If jumper and cardigan are genuinely not available, let school know and if there are no options in the clothing pool the College will give permission to use a close alternative (for example a plain blue cardigan or jumper from Big W).

- Travel to school

Angela asked a question on walking to school given that buses could be crowded. It is OK to walk to school as long as students stay safe and follow road rules. Picton buses may put on extra buses. The College may consider staggered start and finish times to ease road congestion.

Meeting closed at 8:05pm

## 8. Next Meeting Tuesday, 3rd Week of Term 3, 2020



**MAGDALENE**  
CATHOLIC COLLEGE

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## 9. Attachments

- Attachment 1 – Principals Report