



Parents and Friends Association

Address: C/- Smeaton Grange Road, Narellan NSW 2567

Email: mchs.pandf@gmail.com



Minutes

7.00pm, 19th October 2021 – Online Meeting

1. Prayer and Welcome

2. Record of attendance and apologies

Apology: Pablo Mendes

Attendees: Michelle Cornett, David Cornett, Anita Burgess-Gorrie, Karyn Worlledge, Carly Cosmo, Isibea Abbey, Chris Harley, Julie Patroklou, Matthew Campbell, Matthew McMahon, Jenny Foldes

3. Confirmation and acceptance of the Minutes of the previous meeting

Notes:	
Motion: That the minutes be adopted as a true and accurate reflection of the meeting	
Seconded: Angela Young	Outcome: Carried

4. Business arising from minutes of previous meeting

- Transfer of \$50k to investment account #4290, maintaining operating account budget of \$20k
- Open Day BBQ – follow invoice and payment
- Financial audits – 2019/20 & 2020/21 – refer financial report
- New P&F email address – mcc_p-f@dow.catholic.edu.au (note the underscore between with mcc_p-f)

5. Treasurer's Report

- Summary of current financial position (PM)
 - Term Deposit Account 4290|1
 - Term Deposit Account 4290|1.1
- Annual P&F Financial Plan
- Update – Annual Audit (2019/20 & 20/21)

6. Principal's Report

(attached) Lots of lovely recommendations for contacts for the fundraising being organised by Will Cox. Matt will seek more information for Will and be in contact. Below is an article regarding his quest. <https://www.camdenadvertiser.com.au/story/7141108/camden-teen-hopes-to-become-the-youngest-person-to-fly-around-australia/>

7. General Business & Correspondence

Item 1: Correspondence

- CDF – regular account correspondence



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Item 2: P&F Minutes

- Posting of minutes on Magdalene website. Angela to reach out the school with the minutes to request them to be posted.

Item 3: Upcoming Events

- Magdalene impressions we will meet the same commitment for funds toward prizes for the event that we did last time.

Item 4: David proposed that we agree to a \$150,000 allocation for equipment for the hall in this session so that if something needs to be ordered prior to the next meeting it can be done. The executive team can facilitate the payment when necessary.

Motion: Payment of up to \$150,000 for requirements for the hall pre approved by the P&F	
Seconded: Carly Cosmos	Outcome: Carried

Item 5: Annual General Meeting

- Schedule for Week 3, Term 1, 2022
- Election of new President, Treasurer and Secretary. We would love to see some new people take on these roles for next year and welcome any questions about what is involved. It was lovely to have so many great people on this meeting – would be great to keep this energy in subsequent meetings.

Item 6: Michelle recommended purchasing equipment that can assist a student to do fundraising within the school (ability to make snow cones, hot dogs etc) to allow the students to be more involved in the fundraising. David requested that the SRC to discuss what might be appropriate and come back to the P&F.

Item 7: Carly wants the P&F to acknowledge the wonderful dedication of the staff of Magdalene for going above and beyond in what has been such a difficult time for everyone. All attendees agreed that we are very fortunate to have our kids be part of such a great community. A sub-committee has been formed to discuss the ideas further.

8. Next Meeting - Annual General Meeting - Tuesday, 3rd Week of Term 1, 2022

9. Attachments

- Attachment 1 - Principals Report