



Parents and Friends Association

Address: C/- Smeaton Grange Road, Narellan NSW 2567

Email: MCC_P-F@dow.catholic.edu.au

Minutes

7.00pm, 15th February 2022 – Online Meeting

1. Prayer and Welcome

2. Record of attendance and apologies

Michelle Cornett, David Cornett, Matthew Campbell, Pablo Medina, Matthew McMahon, Craig Harley, Sunny Abbey, Jenny Foldes, Amy Smith, Brigit Hoffman, Susan Vida, Karyn Worlledge, Angela Young

3. Confirmation and acceptance of the Minutes of the previous meeting

Notes: Refer to the business arising from the previous meeting
Motion: That the minutes be adopted as a true and accurate reflection of the meeting
Seconded: Michelle Cornett
Outcome: Carried

4. Business arising from minutes of previous meeting

- Thankyou gift and lunch to staff from P&F - Contribution made and staff have passed on their thanks through Mr McMahon
- Fundraising assistance for students from P&F - no specific requests yet
- \$150,000 allocation for Hall equipment - update provided in principal's report

5. Treasurer's Report

- Summary of current financial position (PM) (see Attachment 1)
 - Term Deposit Account 4290|1
 - Term Deposit Account 4290|1.1
 - Total funds: Approximately \$417k
- Annual P&F Financial Plan - Pablo presented the 7-year financial plan.
- Update – Annual Audit
 - 2019 - completed, submitted to MCC
 - 2020 - completed, submitted to MCC
 - 2021 - completed, to be submitted following approval

6. Principal's Report

Refer attachment 2 - Principals Report

- Action: Mr McMahon to advise priorities for P&F funds for hall expenditure, options include gym equipment, air-conditioning, carpet tiles or rolls, or an altar.
- Note: Hall can be viewed on open day – open afternoon Monday 7th March 3:35-7:30pm. 2 sessions available, will need to register.
- Action: P&F have agreed to provide the BBQ for the Open Day on 7 March 2022



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- Uniforms - supply chain issues have affected uniform supply - additional stock should be available within the next 1-2 weeks
- Website - the new College website was launched in November 2021, all parents encourage to visit the site
- Naming of the new hall - P&F strongly supports the naming of the new Hall as the Alan McManus Hall. Action: David to write a letter on behalf of the P&F advocating for the recognition of the College's founding principal with the naming of the hall.

7. General Business & Correspondence

Item 1: Correspondence - Nil received

Item 2: P&F Minutes - now available on the new College website.

Item 3: School spirit and song - Students encouraged to sing the entire song, not just the words they know. Efforts will be made to encourage students to learn the words.

Item 4: Upcoming Events - College Open Day - parent volunteers are welcome, contact the P&F to offer assistance at

Item 5: Other Items

Lockers - students will have access to lockers once COVID restrictions are lifted.

Child Studies Elective - Child studies is offered as an elective through Child and Family Studies.

Bus Tags - Last year's trial of bus tags was a great success, however NSW Transport are looking at alternatives and the trial has concluded.

Item 5: Executive Elections – all positions declared vacant.

Notes: Position - President	
Motion: David Cornett - nominated for President	
Seconded: Matthew Campbell	Outcome: Carried

Notes: Position - Treasurer	
Motion: Craig Harley - nominated for Treasurer	
Seconded: David Cornett	Outcome: Carried

Notes: There were no nominations for Secretary and the position remain unfilled. Seeking expression of interest via College newsletter and P&F communications	
Motion: Held over to the next meeting, Angela Young to continue as interim Secretary	
Seconded: David Cornett	Outcome: Carried

8. Next Meeting - Tuesday, 3rd Week of Term 2, 2022

Meeting closed 8pm



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9. Attachments

- Attachment 1 – Treasurer’s Report
- Attachment 2 – Principal’s Report
- Attachment 3 - 7-Year Financial Plan

Attachment 1 - Treasurer’s Report

All Accounts Summary

Account List				
Account	Name	Current	Available	
4290S5	Working 066711 004290	\$11,236.65	\$11,236.65	
4290I1	3 TO 5 MONTHS	\$146,748.20	\$0.00	
4290I1.1	3 TO 5 MONTHS	\$250,776.12	\$0.00	

Term Deposit Account 4290-1

Term Deposit Summary					
Account Details		Deposit Details		Interest Details	
Account Number	4290I1 3 TO 5 MONTHS	Deposit Number	1492	Rate	0.600%
Name	Magdalene Catholic College	Principal	\$146,748.20	Frequency	On Maturity
Current Balance	\$146,748.20	Lodgement Date	16 DEC 2021	Next Interest Payment	16 MAR 2022
		Term	3 Months	Paid	\$0.00 up to 16 Dec 2021
		Maturity	16 MAR 2022	Accrued	\$137.50 up to 11 Feb 2022

Term Deposit Account 4290-1.1

Term Deposit Summary					
Account Details		Deposit Details		Interest Details	
Account Number	4290I1.1 3 TO 5 MONTHS	Deposit Number	301	Rate	0.600%
Name	Magdalene Catholic College	Principal	\$250,776.12	Frequency	On Maturity
Current Balance	\$250,776.12	Lodgement Date	14 NOV 2021	Next Interest Payment	14 FEB 2022
		Term	3 Months	Paid	\$0.00 up to 14 Nov 2021
		Maturity	14 FEB 2022	Accrued	\$366.56 up to 11 Feb 2022



MAGDALENE
CATHOLIC COLLEGE



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Attachment 2 - Principal's report

Attachment 3 - 7 Year Financial Plan



MCC PF Budget and
Financial Plan 2022.xl